



WEST DES MOINES  
**Water Works**  
www.wdmww.com

**MUNICIPAL WATER UTILITY –  
BOARD OF TRUSTEES**

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**WATER TREATMENT AND  
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**WEST DES MOINES WATER WORKS  
THE BOARD OF TRUSTEES**  
Regular Meeting – October 16, 2017

A. C. Ward Municipal Water Treatment Plant  
Conference Room - 1505 Railroad Avenue  
4:00 P. M.

**AGENDA**

- 1. Call to Order, Roll Call, Approval of Agenda**
  - a. Motion – Approving Agenda
- 2. Citizen Forum**
  - a. Citizen Forum (During this time, any citizen may discuss with The Board of Trustees, any matter not on the agenda for today's meeting.)
- 3. Financial Report**
- 4. Consent Agenda**
  - a. Motion – Approving Minutes of the Regular Meeting of September 18, 2017
  - b. Motion – Approving Minutes of the Special Meeting of October 2, 2017
  - c. Motion – Approving Water Supply Service Agreement for DM4 Data Center
  - d. Motion – Approving Water Supply Service Agreement for IMT Corporate Headquarters
  - e. Motion – Approving Water Supply Service Agreement for Grand Valley Plat 2
  - f. Motion – Accepting Temporary and Permanent Easement and Right-of-Way for Water Main
  - g. Motion – Accepting Permanent Easement and Right-of-Way for Water Main
  - h. Resolution – Accepting Permanent Easement and Right-of-Way for Water Main
  - i. Resolution – Accepting Completed Improvements: 2016 Fee District Water Main Extension – Mills Civic Parkway from Wendover Road to Grand Prairie Parkway

- j. Resolution – Accepting Completed Improvements: 2017 Water Main Replacement – Woodland from 28<sup>th</sup> Street to 33<sup>rd</sup> Street
- k. Resolution – A Resolution Amending Signatories

**5. Recommendations from Committees**

- a. Finance and Audit
  - 1. Report – Receive and Place on File for Preliminary Discussion Draft Budget for 2018
- b. Customer and Community Relations
  - 1. Resolution – Adopting Resolution for Maintenance of Bridgewood Boulevard Medians between Jordan Creek Parkway and 81<sup>st</sup> Street and Authorizing Chair to Execute Agreement

**6. Recommendations from Staff**

- a. Motion – Approving Replacement of Roof System on Center and West Filters
- b. Resolution – Adopting Resolution and Entering a Professional Service Agreement between the City of West Des Moines, West Des Moines Water Works and KJW Diversified Services, Inc.

**7. Construction Project Actions**

- a. Motion – Approving Change Order No. 1 for the 2017 Pressure Sustaining Vault – SW Corner of 88<sup>th</sup> Street and Cody Drive Project
- b. Motion – Approving Change Order No. 1 for the 2017 Veterans Parkway Water Main Extension – SE Willow Creek to 2,700 feet North Project
- c. Motion – Approving Change Order No. 2 for the 2016 SW Area Fee District Water Main Extension – Mills Civic Parkway from Wendover Road to Grand Prairie Parkway Project
- d. Motion – Approving Change Order No. 1 for the Sodium Hypochlorite Storage Tank Replacement Project

**8. Motions to Pay Bills**

- a. Non-Construction Bills \$464,988.12
- b. Construction Bills
  - C. L. Carroll Company, Inc. \$85,400.22
    - Jordan Well #26 – Pay Request #12
  - C.L. Carroll Company, Inc. \$108,106.20
    - Sodium Hypochlorite Tank – Pay Request #3
  - C.L. Carroll Company, Inc. \$7,353.00

Lime Slaker Replacement – Pay Request #1

Elder Corporation	\$176.13
2016 SW Area Fee District Water Main Extension – Pay Request #3	
Elder Corporation	\$11,789.81
2016 SW Area Fee District Water Main Extension – Pay Request #4 (Retainage) To Be Paid in 30 Days	
Ellingson Drainage	\$2,817.89
2016 Water Main Replacement, Jordan Creek – Pay Request #2	
GM Contracting, Inc.	\$14,250.00
2017 Water Main Replacement, Woodland – Pay Request #5	
GM Contracting, Inc.	\$19,545.87
2017 Water Main Replacement, Woodland – Pay Request #6 (Retainage) To Be Paid in 30 Days	
Holbrook Construction, Inc.	\$51,350.26
2017 Pressure Reducing / Sustaining Vault – Pay Request #1	
McAninch Corporation	\$33,677.50
2017 Water Main Replacement, Veterans Parkway – Pay Request #2	

**9. Motions to Receive, File and/or Refer**

a. Project Progress Report	October 11, 2017
b. Water Quality Report	September 2017
c. Check Register	September 2017

**10. Information Report**

- a. Board of Trustees Standing Committees
  1. Customer and Community Relations – Jody Smith, Chair; Scott Brennan
  2. Finance and Audit – Gretchen Tegeler, Chair; Jody Smith
  3. Operations – Scott Brennan, Chair; Brian Rickert
  4. Personnel and Compensation – Brian Rickert, Chair; Karen Novak Swalwell
  5. Planning – Karen Novak Swalwell, Chair; Gretchen Tegeler
  6. Regionalization – Karen Novak Swalwell, Chair; Jody Smith
  7. Central Iowa Regional Drinking Water Commission – Karen Novak Swalwell
- b. General Manager – Diana Wilson
- c. Finance Manager and Treasurer – Paula Meyer and Becky Scott
- d. Water Production Manager – Mitch Pinkerton
- e. Water Distribution Manager – Mark Hanasz
- f. Engineering Project Manager – William Mabuice
- g. Business Relations Manager – Josh Heggen
- h. City Discussion
  1. Old Business
  2. New Business

**11. Strategy Session**

a. Motion

– Closed Session in Accord with Iowa Code Chapter 20.17(3)

**12. Adjourn**

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If you have a disability and you would like accommodations so you can fully participate in this meeting of The Board of Trustees, we ask that you contact West Des Moines Water Works at 222-3465 at least 48 hours before the meeting. We are pleased to help you.

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